



ALAMO
FEDERAL CREDIT UNION

Funds Transfer Authorization

Please print two Funds Transfer Authorization forms. Complete and sign both; send one to Alamo Federal Credit Union and retain the other copy for your records.

Mail To: Alamo Federal Credit Union
6577 First Park Ten Blvd, San Antonio, Texas 78213-4306

Fax to: (210) 738-1251

I hereby authorize and direct Alamo Federal Credit Union (credit union) to initiate electronic transfers to, from or between the accounts listed below. Account holder acknowledges the origination of ACH (Automatic Clearing House) transactions to Account must comply with the provisions of U.S. laws and regulations. Persons listed below are authorized to initiate transfers by phone or personal computer. I understand this authorization will remain in effect until Credit Union is in receipt of written cancellation from me. I also understand that if corrections on the posted amount are necessary, it may involve an adjustment (credit or debit) to my account(s). Should the transfer date fall on a holiday, weekend, or after an end-of-day posting, the transfer will occur on the following business day. Credit Union reserves the right to discontinue this service at any time.

- Allow ten business days to schedule your first transfer from the date you send us the completed form.
• If your funds transfer involves your Alamo Federal Credit Union account, remember that certain transactions are limited.\*
• Keep in mind that origination of ACH involving non- Alamo Federal Credit Union accounts may take up to two business days to be applied.
• Alamo Federal Credit Union accounts are automatically enrolled for this service.
• To change the amount or date on a recurring transfer between Alamo Federal Credit Union accounts, call us at (800) 727-1719, (210) 554-8770, Monday - Friday, 9:00a.m.-5:30p.m. CT
• Changes and permanent cancellations to recurring transfers involving a non-Alamo Federal Credit Union account must be submitted in writing.

Authorized User \_\_\_\_\_ SSN \_\_\_\_\_ Member # \_\_\_\_\_
(Printed Name)

Recurring Transfer Request

Recurring transfers are set up by you on a schedule you establish.

From: (Check One) [ ] Checking Account [ ] Savings Account

To: (Check One) [ ] Checking Account [ ] Savings Account

Schedule [ ] Weekly [ ] Every Two Weeks [ ] Monthly

[ ] 1st & 15th [ ] Other \_\_\_\_\_

Amount \_\_\_\_\_ Start Date \_\_\_\_\_

ABA/Transit # \_\_\_\_\_

ABA/Transit # \_\_\_\_\_

Account # \_\_\_\_\_

Account # \_\_\_\_\_

Institution Name \_\_\_\_\_

Institution Name \_\_\_\_\_

Institution Phone # \_\_\_\_\_

Institution Phone # \_\_\_\_\_

Print Name \_\_\_\_\_

Print Name \_\_\_\_\_

ON DEMAND Transfer Request

On-Demand transfers are initiated by you each time.

Form with two columns for account details, transfer type, and signature. Includes checkboxes for 'Checking Account', 'Savings Account', 'From Only', 'To Only', and 'Both Ways'. Fields for Account #, Print Name, Accountholder Signature, and Date.

- For savings accounts, Federal Regulation D limits checks, telephone, online, overdraft and pre-authorized transfers (including automatic and wire transfers) to a six per statement period, with a maximum of three withdrawals by check. This does not include ATM withdrawals.

